

**City Board of Education
Washington C. H. City Schools**

**Proceedings, Organizational Meeting
January 5, 2017**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio, met in regular session pursuant to the rules section 3313.16 of the Ohio Revised Code in the office of the Board of Education on January 5, 2017 at 7:00 P.M. and proceeded to consider regular business under section 3313.15 of the Ohio Revised Code.

CALL TO ORDER: *(Agenda, Item 1)* The meeting was called to order at 7:00 P.M. by President Pro-Tem Craig Copas.

PLEDGE OF ALLEGIANCE: *(Agenda, Item 2)* President Pro-Tem Craig Copas led the Board in the Pledge of Allegiance.

ROLL CALL: *(Agenda, Item 3)* The Treasurer was requested to call the roll for the purpose of recording the attendance of members and others.

MEMBERS PRESENT: Jon Creamer, Member
 Craig Copas, Member
 Jennifer Lynch, Member
 James Teeters, Member
 Kenneth Upthegrove, Member

OTHERS PRESENT: Matthew McCorkle, Superintendent
 Martin Graham, Record Herald
 Becky Mullins, Treasurer

ADDITIONS, DELETIONS, CORRECTIONS IN THE AGENDA: *(Agenda, Item 4)*
Executive session at end of meeting.

PROPOSED AGENDA: On Wednesday preceding this meeting, board members were presented with a proposed agenda and other information showing business to be considered at this meeting. This explains references to the agenda, which occurred throughout the minutes.

PUBLIC PARTICIPATION: *(Agenda, Item 5)* President Pro-Tem Craig Copas will recognize members of the public at this time and provide an opportunity for citizens to address the board of education regarding agenda items.

ELECTION OF PRESIDENT: (*Agenda, Item 6*) President Pro-Tem Craig Copas called for nominations for the office of president. Mrs. Lynch nominated Mr. Upthegrove for President.

MOTION 2017-1: Mrs. Lynch moved that the nominations be closed.
Mr. Creamer seconded the motion.
On roll call the members voted as follows:
Mr. Copas, yea; Mr. Creamer, yea; Mrs. Lynch, yea;
Mr. Teeters, yea; Mr. Upthegrove, yea. (5 yeas)
President Pro-Tem Craig Copas declared the nominations for President be closed.

The Board then proceeded with election of the president for the coming year.

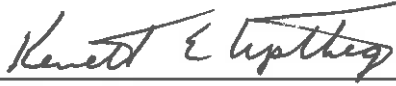
MOTION 2017-2: Mr. Creamer moved that Mr. Upthegrove be President.
Mr. Copas seconded the motion.
On roll call the members voted as follows:
Mr. Copas, yea; Mr. Creamer, yea; Mrs. Lynch, yea;
Mr. Teeters, yea; Mr. Upthegrove, yea. (5 yeas)
President Pro-Tem Craig Copas declared the motion carried.

Treasurer Becky Mullins administered the oath of office to Mr. Upthegrove. The oath, as administered and signed is stated below.

OFFICIAL OATH

State of Ohio
County of Fayette

Kenneth Upthegrove, do you solemnly swear that you will support the constitution of the United States and the Constitution of the State of Ohio, and that you will faithfully, honestly, and impartially discharge the duties of the office of President of the Board of Education of the City School District of the City of Washington Court House, Fayette County, Ohio, during your continuance in office.


/s/ Kenneth Upthegrove

Sworn to and subscribed before me this 5th day of January 2017.


/s/ Becky Mullins
Treasurer/CFO

Washington C. H., Ohio 43160

PRESIDENT ASSUMES THE CHAIR: Mr. Upthegrove assumed the chair at this time and the meeting continues.

ELECTION OF VICE PRESIDENT: (*Agenda 7*) President Upthegrove called for nominations for the office of vice president. Mrs. Lynch nominated Mr. Copas.

MOTION 2017-3: Mrs. Lynch moved that the nominations be closed.
Mr. Teeters seconded the motion.
On roll call the members voted as follows:
Mr. Copas, yea; Mr. Creamer, yea; Mrs. Lynch, yea;
Mr. Teeters, yea; Mr. Upthegrove, yea. (5 yeas)
President Upthegrove declared nominations for Vice President closed.

The Board then proceeded with the election of the vice president for the coming year. President Upthegrove requested a roll call vote.

MOTION 2017-4: Mrs. Lynch moved that Mr. Copas be Vice President.
Mr. Teeters seconded the motion.
On roll call the members voted as follows:
Mr. Copas, yea; Mr. Creamer, yea; Mrs. Lynch, yea;
Mr. Teeters, yea; Mr. Upthegrove, yea. (5 yeas)
President Upthegrove declared the motion carried.

Treasurer Becky Mullins administered the oath of office to Mr Copas. The oath as administered and signed is stated below.

OFFICIAL OATH

State of Ohio
County of Fayette

Craig Copas, do you solemnly swear that you will support the Constitution of the United States and the Constitution of the State of Ohio, and that you will faithfully, honestly, and impartially discharge the duties of the office of Vice President of the Board of Education of the City School District of the City of Washington Court House, Fayette County, Ohio, during your continuance in office.


/s/ Craig Copas

Sworn to and subscribed before me, this 5th day of January 2017.

Becky Mullins

/s/ Becky Mullins

Treasurer/CFO

Washington C. H., Ohio 43160

MINUTES: (*Agenda, Item 8*) The minutes for the meeting held on December 19, 2016, were included with the agenda. President Upthegrove asked if there were any corrections, additions, or deletions to the minutes. There were none.

MOTION 2017-5: Mrs. Lynch moved to approve the minutes of December 19, 2016.
Mr. Copas seconded the motion.
On roll call the members voted as follows:
Mr. Copas, yea; Mr. Creamer, yea; Mrs. Lynch, yea;
Mr. Teeters, yea; Mr. Upthegrove, yea. (5 yeas)
President Upthegrove declared the motion carried.

REGULAR BOARD MEETINGS: (*Agenda, Item 9*) The Board considered the time and place for the regular meetings to be held in 2017 at 7:00 p.m. in the Office of the Board of Education as follows: Monday, February 27, Monday, March 27, Monday, April 24, Monday, May 22, Monday June 26, Monday, July 24, Monday, August 28, Monday, September 25, Monday, October 23, Monday, November 27, Monday, December 18.

MOTION 2017-6: Mr. Creamer moved to hold the meetings as stated above.
Mr. Copas seconded the motion.
On roll call the members voted as follows:
Mr. Creamer, yea. Mrs. Lynch, yea; Mr. Teeters, yea;
Mr. Upthegrove, yea; Mr. Copas, yea. (5 yeas)
President Upthegrove declared the motion carried.

INSURANCE AND FRINGE BENEFITS: (*Agenda, Item 10*) For information only and to be recorded as public record, board member Jennifer Lynch has elected dental insurance coverage for 2017 as authorized under section 9.90 of the Ohio Revised Code.

REQUEST FOR ADVANCEMENT OF TAX MONIES DUE: (*Agenda, Item 11*) The Superintendent recommended that the Board of Education authorized the Treasurer to request advancements of funds from the Fayette County Auditor's Office as those funds become available.

MOTION 2017-7: Mrs. Lynch moved to approve the request for

advancement of funds from the Fayette County Auditor's Office as those funds become available.

Mr. Teeters seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, yea; Mr. Teeters, yea; Mr. Upthegrove, yea;
Mr. Copas, yea; Mr. Creamer, yea. (5 yeas)

President Upthegrove declared the motion carried.

AUTHORIZATION TO MAKE DISBURSEMENTS: (*Agenda, Item 12*) The Superintendent recommended that the Treasurer be authorized to disburse funds to meet the fiscal obligations as those obligations come due.

MOTION 2017-8: Mrs. Lynch moved to approve the disbursement of funds by the Treasurer to meet fiscal obligations.
Mr. Teeters seconded the motion.
On roll call the members voted as follows:
Mr. Teeters, yea; Mr. Upthegrove, yea; Mr. Copas, yea;
Mr. Creamer, yea; Mrs. Lynch, yea. (5 yeas)
President Upthegrove declared the motion carried.

AUTHORIZATION TO TRANSFER: (*Agenda, Item 13*) The Superintendent recommended that the Treasurer be authorized to make fund-to-fund advances, advance returns and transfers as needed throughout the year with Board ratification as part of the financial reports.

MOTION 2017-9: Mr. Creamer moved to approve authorization for the Treasurer to make fund-to-fund advances and returns and transfers as needed throughout the year.
Mrs. Lynch seconded the motion.
On roll call the members voted as follows:
Mr. Upthegrove, yea; Mr. Copas, yea; Mr. Creamer, yea;
Mrs. Lynch, yea; Mr. Teeters, yea. (5 yeas)
President Upthegrove declared the motion carried.

AUTHORIZATION TO BORROW MONEY: (*Agenda, Item 14*) The Superintendent recommended that the Treasurer be authorized to borrow funds in anticipation of future tax receipts as permitted by Ohio Revised Code 133.301 at the best available rate for cash flow purposes.

MOTION 2017-10: Mrs. Lynch moved to approve that the Treasurer

be authorized to borrow funds in anticipation of future tax receipts as permitted by Ohio Revised Code 133.301 at the best available rate for cash flow purposes.

Mr. Copas seconded the motion.

On roll call the members voted as follows:

Mr. Copas, yea; Mr. Creamer, yea; Mrs. Lynch, yea;

Mr. Teeters, yea; Mr. Upthegrove, yea. (5 yeas)

President Upthegrove declared the motion carried.

INVESTMENT OF FUNDS: (*Agenda, Item 15*) The Superintendent recommended the authorization of the Treasurer to invest monies periodically as those funds become available for investment.

MOTION 2017-11: Mrs. Lynch moved to approve that the Treasurer invest monies periodically as those funds become available for investment.

Mr. Teeters seconded the motion.

On roll call the members voted as follows:

Mr. Creamer, yea; Mrs. Lynch, yea; Mr. Teeters, yea;

Mr. Upthegrove, yea; Mr. Copas, yea. (5 yeas)

President Upthegrove declared the motion carried.

FINANCIAL REPORTS: (*Agenda, Item 16*) The Treasurer requested and the Superintendent recommended the acceptance of the financial reports for the month of December 2016 as submitted.

MOTION 2017-12: Mr. Teeters moved to approve the financial reports for the month of December 2016.

Mr. Lynch seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, yea; Mr. Teeters, yea; Mr. Upthegrove, yea;

Mr. Copas, yea; Mr. Creamer, yea. (5 yeas)

President Upthegrove declared the motion carried.

ACCEPTANCE OF FUNDS: (*Agenda, Item 17*) The Treasurer requested and the Superintendent recommended the acceptance of the funds stated in the motion below.

MOTION 2017-13: Mr. Creamer moved to accept the donations as stated below.

1. \$3,755.37 – Auditor of State – Title IIA

2. \$24,128.73 – Auditor of State – Title VIB Rural and Low Income

3. \$26,144.68 – Auditor of State – Early Childhood

4. \$62,618.78 – Auditor of State – IDEA Part B

5. \$104,755.63 – Auditor of State – Title I

Mr. Teeters seconded the motion.
 On roll call the members voted as follows:
 Mr. Teeters yea; Mr. Upthegrove, yea; Mr. Copas, yea;
 Mr. Creamer, yea; Mrs. Lynch, yea. (5 yeas)
 President Upthegrove declared the motion carried.

CONFERENCES: (*Agenda, Item 18*) Periodically, members of the staff desire to attend conferences designed to improve their service to the schools. The Superintendent seeks the Board's authority to approve these conferences as they may arise.

MOTION 2017-14: Mrs. Lynch moved to authorize the Superintendent to approve conferences as they may arise.
 Mr. Copas seconded the motion.
 On roll call the members voted as follows:
 Mr. Upthegrove, yea; Mr. Copas, yea; Mr. Creamer, yea;
 Mrs. Lynch, yea; Mr. Teeters, yea. (5 yeas)
 President Upthegrove declared the motion carried.

AUTHORIZING SUPERINTENDENT TO ACCEPT RESIGNATIONS: (*Agenda, Item 19*) This resolution will authorize the Superintendent, on behalf of the Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance. The authorization provided by this resolution shall commence on January 1, 2017 and remain in effect through December 31, 2017.

MOTION 2017-15: Mr. Teeters moved to authorize the Superintendent to accept resignations.
 Mr. Creamer seconded the motion.
 On roll call the members voted as follows:
 Mr. Copas, yea; Mr. Creamer, yea; Mrs. Lynch, yea;
 Mr. Teeters, yea; Mr. Upthegrove, yea. (5 yeas)
 President Upthegrove declared the motion carried.

AUTHORIZING SUPERINTENDENT TO HIRE: (*Agenda, Item 20*) This resolution will authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or

Board policy. The authorization provided by his resolution shall commence on January 1, 2017 and remain in effect through December 31, 2017.

MOTION 2017-16: Mrs. Copas moved to accept the resolution authorizing Superintendent to hire staff between board meetings.
Mr. Lynch seconded the motion.
On roll call the members voted as follows:
Mr. Creamer, yea; Mrs. Lynch, yea; Mr. Teeters, yea; Mr. Upthegrove, yea; Mr. Copas, yea. (5 yeas)
President Upthegrove declared the motion carried.

SUPERINTENDENT'S REPORT: (*Agenda, Item 21*) During the Superintendent's report, Mr. McCorkle talked about 1) Energy Optimizer Report 2) Upcoming job fair 3) Board recognition month and presented a certificate to each board member.

OLD BUSINESS: (*Agenda, Item 22*) None

NEW BUSINESS: (*Agenda, Item 23*)

1. Resolution Declaring Urgent Necessity, Waiving Competitive Bidding and Authorizing Contract for a New Roof System at the Old Middle School – The Superintendent recommended the approve of this resolution.

MOTION 2017-17: Mrs. Lynch moved approve the resolution as stated above.
Mr. Copas seconded the motion.
On roll call the members voted as follows:
Mrs. Lynch, yea; Mr. Teeters, yea; Mr. Upthegrove, yea; Mr. Copas, yea; Mr. Creamer, yea. (5 yeas)
President Upthegrove declared the motion carried.

2. Resolution Declaring Urgent Necessity, Waiving Competitive Bidding and Authorizing Contract for Metal Siding at Central Office Building –The Superintendent recommended the approve of this resolution.

MOTION 2017-18: Mrs. Copas moved approve the resolution as stated above.
Mrs. Lynch seconded the motion.
On roll call the members voted as follows:
Mrs. Lynch, yea; Mr. Teeters, yea; Mr. Upthegrove, yea; Mr. Copas, yea; Mr. Creamer, yea. (5 yeas)
President Upthegrove declared the motion carried.

PUBLIC PARTICIPATION: (*Agenda, Item 24*) This time is set aside for the public that submitted a request to address the Board by the previous Thursday before the scheduled board meeting.

EXECUTIVE SESSION: (*Addition*) The board requested to enter into executive session for consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or student with no further business afterwards.

MOTION 2017-19: Mrs. Lynch moved to enter into executive session for the purpose stated above.
Mr. Copas seconded the motion.
On roll call the members voted as follows:
Mr. Teeters, yea; Mr. Upthegrove, yea; Mr. Copas, yea;
Mr. Creamer, yea; Mrs. Lynch, yea. (5 yeas)
President Upthegrove declared the motion carried.

[The board entered executive session at 7:35 p.m.]

[The board reentered regular session at 8:49 p.m.]

ADJOURNMENT: (*Agenda, Item 25*) President Upthegrove asked for a motion to adjourn. Mr. Teeters moved to adjourn. Mrs. Copas seconded the motion. On roll call the members voted as follows: Mr. Upthegrove, yea; Mr. Copas, yea; Mr. Creamer, yea; Mrs. Lynch, yea; Mr. Teeters, yea. (5 yeas) President Upthegrove declared the motion carried.

The meeting adjourned at 8:49 P.M.

ATTEST:


President


Treasurer